



Application form for EBITS 2020 intake

Opens 13th July 2020 and closes 31st August 2020

EQIP Gladstone Incorporated (EQIP) is collecting the information on this form in accordance with the *Information Privacy Act 2009 (Qld)* in order to consider applications for authentic workplace learning. The information will only be accessed by authorised employees within EQIP, the principal and teachers at the students enrolled school, and the designated program coordinator and administrator. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so. This information may be used by EQIP to monitor program deliverables to determine areas for improvement in our services.

Student Details	Name :	Date of Birth:
	Address:	Phone:
	Current school and year level:	yr _____
	School Email:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
	Are you an Australian Citizen or permanent resident?	YES <input type="checkbox"/> NO <input type="checkbox"/>
	Do you identify as Aboriginal or Torres Strait Islander?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Parent/Guardian Details	Name:	
	Mobile:	
	Email:	
Unique Student Identifier (USI) <i>From 1 January 2015, all students undertaking nationally recognised training need to have a Unique Student Identifier (USI) so that the RTO can issue you with a nationally recognised VET qualification or statement of attainment when you complete your course.</i> If you don't have one go to http://www.usi.gov.au/ to create. Applications will not be considered without a USI number.		----- Please write clearly in block letters

Have you completed or undertaken any of the following?

- | | | |
|---|--------------------------|--------------------------|
| | Yes | No |
| <input type="checkbox"/> Work experience | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please provide the dates, industry and employer: | | |
| • | | |
| • | | |
| <input type="checkbox"/> Construction Industry White Card. Card # _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Another EQIP program: | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, please circle which one - EBITS ED2CC PREQIP EPMA EHSS EESC | | |
| <input type="checkbox"/> A vocational certificate through TAFE, CQUniversity or another external provider | | |
| If yes, provide more information: _____ | | |
| <input type="checkbox"/> Did you attend the EQIP Information Evening? | <input type="checkbox"/> | <input type="checkbox"/> |

Enter a cross in the box to indicate the program that you are applying for:

BSB20115 Certificate II Business (Available to students commencing year 10 in 2021)
Tannum Sands State High School (RTO 30586)

BSB30115 Certificate III Business (Available to students commencing year 11 or 12 in 2021)
Binnacle Training (RTO 31319)

SIT20112 Certificate II Tourism and CHC20115 Certificate II in Active Volunteering (year 11 or 12 in 2021)
Redmako Learning (RTO 40700) and Tannum Sands State High School (RTO 30586)

Training delivery located onsite at Boyne Smelters Limited

Student Signature: _____

Parent Signature: _____

Office use only:

Date received: __ / __ / __

How to return completed forms:

Complete this form, attach your report card, resume and two teacher references. Submit no later than 31st August.

Email: ebits@tannumshs.eq.edu.au

In person: Tonita Williams (EBITS Co-ordinator) - Staffroom 4 Tannum Sands SHS or Administration Office

Contact: Phone: 0436 819 404

Have you applied for other EQIP programs? Yes No

If yes, which one? _____

Key Selection Criteria:

Please answer each questions in 1-3 sentences to assist us in processing your application.

1. How did you hear about this program and what is your motivation for applying?

 2. What are your career interests / do you know what you might like to do after school?

 3. Have you completed or applied to complete work experience in a field relevant to the above interests?

 4. What subjects will you be studying at school next year?

 5. Do you have reliable transport to get to and from the program and any work experience requirements?

 6. Is there anything else you would like to add in regard to your application?

-

I am aware applications are considered by preference and I may have to participate in an interview

I am aware there is a student levy required to participate in the program

I have attached my current report card (Semester 1, 2020), resume, answers and teacher references

I have completed all sections of this form including my USI number on page 1

Privacy Notice

Under the *Data Provision Requirements 2012*, Tannum Sands State High School (T.S.S.H.S.) is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Tannum Sands S.H.S. for statistical, regulatory and research purposes. Tannum Sands S.H.S. may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- Facilitating statistics and research relating to education, including surveys;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Declaration and Consent: Student and Parent/Guardian

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

STUDENT SIGNATURE

DATE

****Parental/guardian consent is required for all students under the age of 18.***

PARENT/GUARDIAN SIGNATURE

DATE

Student Application Teacher Reference #1 of 2

Student Name: _____

Student Year Level: _____

Teacher's Name: _____

Subject/s taught: _____



Dear Teacher,

Due to limited places and an anticipated high demand for applications into EQIP Programs, we are asking students to apply for a position in the 2021 intake.

Part of the application process for entry into an EQIP Program requires the student to submit a completed application form and supporting references from their current teachers. Your comments and the information regarding this student will assist centre staff to determine their suitability for the program.

Regards,
EQIP Gladstone

(Please indicate your rating for the above student in the following areas. Any additional comments would be welcome.)

	A	B	C	D	E
Positive attitude to studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort in completing work to the best of ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation with the teacher during in-class activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Level of politeness to teacher and students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completion of homework	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completion of tasks in class time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contribution to class discussions and group work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation and willingness to work with fellow students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistency of attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctuality to class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Why do you feel an EQIP program would be a good option for this student?

What would you say is this student's greatest strength?

What would you identify as the student's greatest area for improvement?

Additional comments: _____

Signature: _____

Date: _____

Student Application Teacher Reference #2 of 2



Student Name: _____

Student Year Level: _____

Teacher's Name: _____

Subject taught: _____

Dear Teacher,

Due to limited places and an anticipated high demand for applications into EQIP Programs, we are asking students to apply for a position in the 2021 intake.

Part of the application process for entry into an EQIP Program requires the student to submit a completed application form and supporting references from their current teachers. Your comments and the information regarding this student will assist centre staff to determine their suitability for the program.

Regards,
EQIP Gladstone

(Please indicate your rating for the above student in the following areas. Any additional comments would be welcome.)

	A	B	C	D	E
Positive attitude to studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Effort in completing work to the best of ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation with the teacher during in-class activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Level of politeness to teacher and students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completion of homework	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completion of tasks in class time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contribution to class discussions and group work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperation and willingness to work with fellow students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistency of attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctuality to class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Why do you feel an EQIP program would be a good option for this student?					
What would you say is this student's greatest strength?					
What would you identify as the student's biggest area for improvement?					
Additional comments: _____ _____	Date: _____				
Signature: _____					