

Finance Career

Formed in 1914, Gladstone Ports Corporation (GPC) has been a vital part of the Gladstone community for more than a century, and the epicentre for Queensland's economic growth. We are a Company Government Owned Corporation (GOC), responsible for the import or raw material and the export of finished product associated with major industries in the Central Queensland region. GPC manages and operates three Port precincts - the Port of Gladstone, Port Alma Shipping Terminal and Port of Bundaberg. GPC identifies that our employees are critical to our success, employing approximately 750 people to perform a variety of management, trade, technical and administrative duties across our three Port precincts.

Finance Department overview

Our finance team work under the direction of our Commercial General Manager who is responsible for managing commercial strategy, commercial agreements with customers, governance and corporate risk management functions. The Commercial department also manages the port property portfolio, information systems, procurement, marina, and the new business functions of the ports .

The Commercial team seek to improve GPC's commercial and financial outcomes and manage the financial transactions while maintaining competitive pricing regimens for shipping and improving the efficiency of GPC's commercial service functions.

Roles within the Finance team



- Finance Manager
- Accountant
- Payroll Officer
- Accounts Payable Officer
- Accounts Receivable Officer
- Finance Services Officer
- Supply Superintendent
- Contracts Officer
- Procurement Officer
- Administration Officer

The main categories of activities undertaken by the Commercial Team incorporate evaluation of:

- Company performance
- Revenue
- Expenditure
- Operating cash flow
- Capital expenditure
- Balance sheet fundamentals
- Debt position
- Procurement activities
- Supply contracts
- Support for local businesses
- Long term commercial agreements
- Budgeting
- Financial analysis
- Provision of payroll for all employees

What makes a good Finance Specialist

- Technical and practical skills
- Ability to engage with a wide cross section of the business to help solve problems and provide advice
- Comprehensive knowledge of applicable legislation
- Thorough understanding of our operation including any monitoring and reporting requirements.
- Thoroughness and an eye for detail

- Agile thinking
- Numerical reasoning

It is essential that all GPC employees:

- Have the ability to work safely, and
- Follow work procedures and instructions.



Finance CAREER FACT SHEET

Common tasks

- Operational, corporate and government reporting
- Cost / expenditure analysis and projections
- End of month and end of financial year processing and statutory account preparation
- Numerical application and interpretation of business operations
- Constant interaction with operational and business personnel
- Payroll processing for all employees

Applying for a career with GPC

OUR BENEFITS

GPC prides itself on being an outstanding local employer in the Central Queensland region. Some examples of our core employee benefits are outlined below:

- Corporate/Safety Wardrobe – reissued on a fair, wear and tear basis. Specialist equipment is provided as required
- Study Assistance Scheme (eligible after 12 months continuous service)
- Employees may participate in salary sacrificing arrangements towards a novated lease (vehicle).

WORK ENVIRONMENT

GPC's Finance team are based out of our Yarroon Street and Kullaroo House offices, however work with all areas of the business to ensure financial transactions are compliant with relevant legislation and business policies. Employees in these specialised roles are generally remunerated through a salary package applicable to the accountabilities of the role in line with the individual's level of expertise.

WHAT WE LOOK FOR

As an applicant with GPC you will need to demonstrate to us that you have the capability to:

- Work safely in a heavy industrial environment
- Possess good communication skills, both written and verbal
- Be motivated to learn and develop new skills
- Have the ability to work constructively in a team.

There are several steps in the recruitment process which may include aptitude testing, assessment centre participation, work assessments, interviews, medicals (including a Function Capacity Evaluation) and reference checking.

HOW TO APPLY

Visit GPC's website at www.gpcl.com.au/careers

Please ensure you have the following documents available when you submit your application:

- Cover Letter
- Response to Key Selection Criteria
- Resume
- Copies of relevant qualifications
- Drivers Licence.

MORE INFORMATION

For more information about a career opportunity with GPC, contact our Recruitment Team on:

P: (07) 4976 1686
E: recruitment@gpcl.com.au

Ph: +61 7 4976 1333 • Fax: +61 7 4972 3045 • www.gpcl.com.au
40 Goondoon St / PO Box 259, Gladstone QLD, 4680, AUSTRALIA
Gladstone Ports Corporation Limited • ACN 131 965 896 • ABN 96 263 788 242



Gladstone Ports Corporation

Growth, Prosperity, Community.