

Cross Industry Operation Traineeship



Formed in 1914, Gladstone Ports Corporation (GPC) has been a vital part of the Gladstone community for more than a century, and the epicentre for Queensland's economic growth. We are a Company Government Owned Corporation (GOC), responsible for the import or raw material and the export of finished product associated with major industries in the Central Queensland region. GPC manages and operates three Port precincts - the Port of Gladstone, Port Alma Shipping Terminal and Port of Bundaberg. GPC identifies that our employees are critical to our success, employing approximately 700 people to perform a variety of management, trade, technical and administrative duties across our three Port precincts.

CERTIFICATE II IN CROSS INDUSTRY TRAINING

The Certificate II in Cross Industry Operation will take 18 months to complete and includes 14 units of competency.

ADMINISTRATION

- Computer use
- Office Skills

BUILDING SERVICES

- Small plant & equipment
- Fork Lift
- Hand & power tools

PARKS & GARDENS

- Small plant & equipment
- Irrigation systems
- Lawn & garden maintenance

MARINE OPERATIONS

- Pilot Transfer Crew

WAREHOUSE

- Fork Lift Receiving goods
- Customer Requests

Traineeship overview

Our trainees are accountable for the attainment of a Certificate II in Cross Industry Operation and to complete certification of licence/tickets in accordance with training plans.

The traineeship is structured to rotate on a three (3) month basis through five (5) key areas across the Port of Gladstone for an 18-month period:

- Administration
- Building Services
- Marine Operations
- Horticulture/Environment
- Warehouse/Supply.

Our trainees are required to adapt to their work plans and work area and be able to establish effective working relationships across GPC.

Due to the nature of the rotational placement across the business that, work hours and conditions are dependent on the host area with various hours of operation and are subject to change.

The Cross Industry Operation trainees report to their rotational supervisor on a day-to-day basis, and are supported by GPC's Mentor and Liaison Officer.



Mentor & Liaison Officer, Allen Craigie & People, Community & Sustainability General Manager, Rowen Winsor

Our trainees undertake a structured learning program to enhance their skills and knowledge, improving their future and ours in conjunction with a Registered Training Organisation (RTO).

Applying for a career with GPC

HOW TO APPLY

Your application may be the first step towards a rewarding traineeship with GPC. Before you start preparing your application, it is important that you read through the Position Description and Job Advertisement for the role. These documents are available on GPC's website at www.gpcl.com.au/careers/vacancies

Please make sure you have checked the following details:

- Have you read the Position Description and Job Advertisement?
- Do you understand how the traineeship is structured?
- Are your skills suited to the job requirements?
- Contact GPC's Mentor & Liaison Officer if you need support or information. Please refer to contact details below.

To apply for a career with GPC, visit www.gpcl.com.au/careers

Please ensure you have the following documents available when you submit your application:

- Confirmation of Heritage Statutory Declaration
- Cover Letter
- Response to Key Selection Criteria
- Resume
- Copies of relevant TAFE accredited certificates
- Copies of relevant qualifications
- Drivers Licence.

WHAT WE LOOK FOR

As an applicant with GPC you may need to provide examples and demonstrate that you have the capability to:

- Commit to work safely in an industrial environment
- Be motivated to learn and develop new skills
- Possess good communication skills, both written and verbal
- Have the ability and desire to work constructively in a team
- Ability to concentrate and problem solve
- Ability to follow instructions
- Physical fitness and stamina to cope with the demands of the job.

There are several steps in the recruitment process including participation in an assessment centre, interviews, work assessment, medicals and reference checking. GPC's Mentor and Liaison Officer will be available to support applicants throughout this process.

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MINIMUM REQUIREMENTS

- You must be 18 years or older to meet Queensland Transport regulations to hold licences to operate machinery or hold High Risk Work licences.
- C Class Licence
- Ability to obtain MSIC includes police check.

OUR BENEFITS

GPC prides itself on being an outstanding local employer in the Central Queensland region, offering excellent conditions. Our employment conditions are competitive and include:

- Above award trainee wages
- All training costs covered by GPC including licences, enrolment and tuition fees
- Safety uniform issued on a fair wear and tear basis
- Health and safety awareness training and initiatives.

APPRENTICE AWARDS

GPC has an apprentice/trainee award scheme which includes four key elements:

- Apprentice/Trainee of the Year
- Performance Management
- Training and Development
- Mentoring.

MORE INFORMATION

For more information about a career opportunity with GPC, contact our Recruitment Team on:

P: (07) 4976 1686
E: recruitment@gpcl.com.au

Indigenous Affairs
P: (07) 4976 1450
E: IndigenousAffairs@gpcl.com.au



Gladstone Ports Corporation

Growth, Prosperity, Community.