











ETCGR enables students to begin a career while maintaining their academic studies through the provision of an innovative educational and training program that maximises the potential of obtaining a school-based apprenticeship or traineeship.

ETCGR year 11 and year 12 students are enrolled at Gladstone State High School (GSHS) and are provided the opportunity to attend the purpose built college, which is detached from the main GSHS campus. Students are given access to GSHS student support services and can participate in some GSHS sporting and cultural activities, where work allows, and they are also included for invitations to the Senior Formal. Students are on a two-week rotation roster with two-weeks at ETCGR and two-weeks at a local employer.

ETCGR students are equipped with valuable behavioural employability skills through the EQIP Career Development Program. Students participate in workshops and interactive group activities designed to better prepare students for recruitment and selection, future employers and the workforce in general. Through structured work experience students can develop their behavioural skills.

Choose your career pathway

	Pathway to Business		Gain practical office administration skills and enhance your experience in a business environment – develop skills in customer service, working and communicating effectively, business technology, and health and safety.
	Pathway to Hospitality		Develop skills and knowledge in a range of activities and functions that are required to work in hospitality in areas such as restaurants, hotels, motels, catering operations, cafes, clubs, and coffee shops.
	Pathway to Automotive Mechanical		Increase skills and knowledge to perform a range of servicing operations on vehicles within an automotive service or repair business, to enhance opportunities for securing an apprenticeship in the automotive trades.
	Pathway to Resources & Infrastructure		Gain valuable skills for entry into the resources and infrastructure industry. Learn about health and safety, risk management, planning and preparing to undertake a task, hand and power tool operations, and measurements and calculations.
	Pathway to Construction		Develop skills suited to a range of construction occupations, such as joinery, shop fitting, carpentry and bricklaying. Learn about the industry, its culture, and workplace expectations.

All ETCGR students complete the following curriculum:

- Certificate I and II in Information, Digital Media and Technology
- Certificate II in Active Volunteering
- Maths A
- English Communication
- Life Skills
- Career Development Program

Two-week work placement rotations aligned to the chosen career pathway enhances the potential for a student to secure a school-based apprenticeship or traineeship and future employment opportunities.

Nationally Recognised Qualification	YES
Remain OP eligible	NO
VET qualifications	YES
QCE eligible	YES



BSB10115: Certificate I in Business (GSHS RTO 30285)

Unit #	Course competency	2 QCE points
BSBADM101	Use business equipment and resources	
BSBCMM101	Apply basic communication skills	
BSBIND201	Work effectively in a business environment	
BSBITU101	Operate a personal computer	
BSBITU102	Develop keyboard skills	
BSBWHS201	Contribute to health and safety of self and others	

BSB20115: Certificate II in Business (GSHS RTO Number 30285)

Unit #	Course competency	4 QCE points
BSBCMM201	Communicate in the workplace	
BSBCUS201	Deliver a service to customers	
BSBIND201	Work effectively in a business environment	
BSBINM201	Process and maintain workplace information	
BSBINM202	Handle mail	
BSBITU201	Produce simple word processed documents	
BSBITU202	Create and use spreadsheets	
BSBITU203	Communicate electronically	
BSBWHS201	Contribute to health and safety of self and others	
BSBWOR202	Organise and complete daily work activities	
BSBWOR203	Work effectively with others	
BSBWOR204	Use business technology	

ICT10115 Certificate I in Information, Digital Media and Technology (GSHS RTO 30285)

Unit #	Course competency	2 QCE points
ICTICT101	Operate a personal computer	
ICTICT102	Operate word-processing applications	
ICTICT103	Use, communicate and search securely on the internet	
ICTICT104	Use digital devices	
ICTICT105	Operate spreadsheet applications	
ICTICT106	Operate presentation packages	

ICT20115: Certificate II in Information, Digital Media and Technology (GSHS RTO 30285)

Unit #	Course competency	4 QCE points
BSBWHS201	Contribute to health and safety of self and others	
BSSUS201	Participate in environmentally sustainable work practices	
ICTICT201	Use computer operating systems and hardware	
ICTICT202	Work and communicate effectively in an IT environment	
ICTICT203	Operate application software packages	
ICTICT204	Operate a digital media technology package	
ICTICT205	Design basic organisational documents using computing packages	
ICTICT206	Install software applications	
ICTICT207	Integrate commercial computing packages	
ICTICT209	Interact with ICT clients	
ICTICT211	Identify and use basic current industry-specific technologies	
ICTSAS203	Connect hardware peripherals	
ICTWEB201	Use social media tools for collaboration and engagement	
ICPDMT321	Capture a digital image	

CHC24015: Certificate II in Active Volunteering (GSHS RTO 30285)

Unit #	Course competency	4 QCE points
BSBCMM201	Communicate in the workplace	
BSBITU201	Produce simple word processed documents	
CHCDIV001	Work with diverse people	
CHCVOL001	Be an effective volunteer	
HLTFSE001	Follow basic food safety practices	
HLTWH001	Participate in workplace health and safety	

Application and Selection Process

EQIP undertake a rigorous and consistent recruitment and selection process to ensure that our students are the best fit for the program. When submitting the 'Expression of Interest' form, please attach a current student resume, teacher references and the latest report card. While it is recommended that students have a pass in Maths and English, other factors are taken into account such as behaviour and previous work experience. Offers will be made in Term 4 of the current school year for the next year intake. Expression of Interest forms are available by visiting the EQIP website or contacting our office.

Costs

Program student levies are reviewed on an annual basis to ensure that the fees are reasonable and can recover a portion of the costs that are incurred through delivery of EQIP Programs on campus or off-site at our specialised learning facilities. Refer to the EQIP website for the EQIP Fees and Payment Policy for course fees and enrolment conditions.

Program Curriculum and VET Qualifications

Vocational Education and Training in Schools (VETiS) focuses on delivering qualifications to provide students with the skills and knowledge required for specific industries. From 1 July 2014, the VET investment budget provides funding for ONE (1) qualification (fee-free) in a skills shortage area for students enrolled in schools. If the qualification is NOT listed on the Queensland Training Subsidies list students are required to pay full fees (fee-for-service). EQIP reserves the right to change program certificates and pathways to ensure alignment to available Vocational Education Training in Schools (VETiS) funded options and local business and industry employment needs.

Recognition of Prior Learning (RPL)

A student's prior units of competency that were successfully completed in the Certificate I and/or Certificate II are taken into account. Successfully completed units of competency may be recognised using the national standard for Mutual Recognition or through Recognition of Prior Learning (RPL). Documentary evidence will be requested.

School-based Apprenticeship or Traineeship

Securing an apprenticeship or traineeship is dependent upon variable factors, including availability of opportunities in the local region and student performance. If a student successfully signs on as an Australian school-based apprentice or trainee, they can complete their Queensland Certificate of Secondary Education (QCE) while working in part-time paid employment.

SIT20213: Certificate II in Hospitality (Club Training RTO 31607)

Unit #	Course competency	4 QCE points
BSBWOR203	Work effectively with others	
SITHIND002	Source and use information on the hospitality industry	
SITHIND003	Use hospitality skills effectively	
SITXCCS003	Interact with customers	
SITXCOM002	Show social and cultural sensitivity	
SITXWHS001	Participate in safe work practices	
SITHFAB001	Clean and tidy bar areas	
SITHFAB002	Provide responsible service of alcohol	
SITHFAB004	Prepare and serve non-alcoholic beverages	
SITHGAM001	Provide responsible gambling services	
SITXFSA001	Use hygienic practices for food safety	
SITHFAB007	Serve food and beverage	

RII20115: Certificate II in Resources and Infrastructure Work Preparation (SDS Training RTO 32505)

Unit #	Course competency	4 QCE points
RIIWS201D	Work Safely and Follow WHS Policies and Procedures	
RIIRIS201D	Conduct Local Risk Control	
RIIENV201D	Identify and Assess Environmental and Heritage Concerns	
RIICCM201D	Carry out Measurements and Calculations	
RIISAM203D	Use Hand and Power Tools	
RIISAM201D	Handle Resources & Infrastructure Materials & Safely Dispose of Non-Toxic Materials	
RIIEF201D	Plan & Organise Work	
RIIWS202D	Enter & Work in Confined Spaces	
RIICCM209D	Carry out Concrete Work	

CPC10111: Certificate 1 in Construction (CQUniversity RTO 40939)

Unit #	Course competency	3 QCE points
CPCCCM1012A	Work effectively and sustainably in the construction industry	
CPCCCM1013A	Plan and organise work	
CPCCCM1014A	Conduct workplace communication	
CPCCCM2001A	Read and interpret plans and specifications	
CPCCCM2005A	Use construction tools and equipment	
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry	
CPCCVE1011A	Undertake a basic construction project	
CPCCCM1015A	Carry out measurements and calculations	
CPCCCM2004A	Handle construction materials	
CPCCCM2006A	Apply basic levelling procedures	
CPCCWHS1001	Prepare to work safely in the construction industry	

AUR20716: Certificate II in Automotive Vocational Preparation (CQUniversity RTO 40939)

Unit #	Course competency	4 QCE points
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace	
AURAF003	Communicate effectively in an automotive workplace	
AURAF004	Resolve routine problems in an automotive workplace	
AURASA002	Follow safe working practices in an automotive workplace	
AURETR003	Identify automotive electrical systems and components	
AURLTA001	Identify automotive mechanical systems and components	
AURTTK002	Use and maintain tools and equipment in an automotive workplace	
AURETR015	Inspect, test and service batteries	
AURTTA005	Select and use bearings, seals, gaskets, sealants and adhesives	
AURTTA027	Carry out basic vehicle servicing operations	
AURTTCC001	Inspect and service cooling systems	
AURTT004	Inspect and service engines	

